

GUIDELINES FOR SHORT-TERM VOLUNTEERS DOCUMENTS REQUIRED FOR REGISTRATION

DOCTORS

First Time

Short-Term Volunteer Forms
Form A – The Medical Act
Certified copy of Basic Degree Certificate – the one that says “Doctor of Medicine”
Certified copy of Current Licence
Names and Addresses of 2 Medical References
Work Permit Exemption Application Form
2 photographs

If doctor was trained at an Offshore Medical School and has a Board Certificate he/she needs to submit this.

Returning

Short-Term Volunteer Form
Form A
Certified copy of Current Licence
Work Permit Exemption Application Form
1 photograph

NURSES

First Time

Short-Term Volunteer Form
Blue Form
Curriculum Vitae (Resume)
Certified copy of Birth Certificate
Certified copy Marriage Certificate (if applicable)
Certified copy of Certificate/Diploma from School of Nursing
Certified Copy of Current Licence
Two written references from Nursing Supervisors
Work Permit Exemption Application Form
2 photographs

Returning Nurses and Jamaican Trained Nurses

Short-Term Volunteer Form
Updated Curriculum Vitae (Resume)
Certified Copy of Current Licence
Two written references from Nursing Supervisors
Work Permit Exemption Application Form
1 photograph

DENTISTS/DENTAL HYGIENISTS

First Time

Short Term Volunteer Form
Form A - Dental Act
Degree Certificate (Doctor of Dental Surgery)
Current License
3 professional references
Work Permit Exemption Application Form
2 photographs

Returning

Short Term Volunteer Form
Current License
Work Permit Exemption Application Form
1 photograph

OPTOMETRISTS

First Time

Short Term Volunteer Form
Degree Certificate (Doctor of Optometry)
Current License
2 professional references
Work Permit Exemption Application Form
2 photographs

Returning

Short Term Volunteer Form
Current License
Work Permit Exemption Application Form
1 photograph

PHARMACISTS

First Time

Short Term Volunteer Form
Degree Certificate
Current License
3 professional references
Work Permit Exemption Application Form
2 photographs

Returning

Short Term Volunteer Form
Current License
Work Permit Exemption Application Form
1 photograph

STUDENTS

Short Term Volunteer Form
Work Permit Exemption Application Form
2 passport sized photographs
A letter from the University verifying status of student(s)

SUPPORT STAFF

Short Term Volunteer Form
Work Permit Exemption Application Form
1 passport sized photograph

**DIETITIAN, RADIOGRAPHER, MEDICAL TECHNOLOGIST,
THERAPISTS (SPEECH, OCCUPATIONAL & PHYSICAL)**

Short Term Volunteer Form
Completed Form A - The Professions Supplementary to Medicine Act, 1965
Certified Copy of Diploma/Degree
Transcript
Certified Copy of current license
Two letters of reference – one from a member of your profession and one
character reference
Work Permit Exemption Application Form
2 photographs

Returning

Short-Term Volunteer Form
Form A
Certified copy of Current Licence
Work Permit Exemption Application Form
1 photograph

FEES

Registration

Doctors - \$1,000.00 each

Nurses
First Time - \$2,500.00 each
Returning - \$1,000.00 each

Dentists - \$500.00 each

Dental Hygienists - \$300.00each

Optometrists - US\$25.00 or the Jamaican Equivalent

Pharmacists - US\$50.00 or the Jamaican Equivalent

Dieticians, etc. - \$1,000.00 each

Work Permit Exemption

All persons - \$1,000.00 each